

Admission



Houghton seeks to admit students who appear capable of success. The Office of Admission carefully reviews each application, including transcripts, standardized test scores, Christian character recommendation and other supporting documents.

Non-discrimination

Houghton College admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of sex, race, color, national or ethnic origin, or handicap in administration of its educational policies, admission policies, scholarship and loan programs, and athletic or other school-administered programs. The college reserves the right to operate as a church-related institution and to develop policies consistent with the religious tenets of its sponsoring denomination, The Wesleyan Church (www.wesleyan.org).

Application Forms

A student will be considered for admission after all parts of the application are received, including the signed completed application form, a Christian character recommendation, high school transcripts, SAT or ACT scores and the application fee. While Canadian applicants are not required to submit SAT or ACT scores, doing so is recommended for those seeking scholarship consideration or admission to the Houghton Honors Programs.

Application forms are available from the Office of Admission, Houghton College, Houghton, NY 14744. E-mail: admission@houghton.edu; Web: www.houghton.edu/admission/apply.htm; phone: 800.777.2556.

Application Deadlines

The Office of Admission responds to applications for admission on or about January 1 (for application files completed by December 1), and on a rolling basis thereafter. Notification for the rolling admission period begins on or about February 1 and continues into the summer as classroom and residence hall space allows.

An accepted applicant is asked to confirm his or her intention to enroll by paying a \$300 enrollment deposit by May 1, thereby reserving a place in the entering class.

Applications for spring semester admission must be received by December 1.

Application Fee

A \$40 nonrefundable application fee is normally charged on all applications. The application fee will be waived for students who regularly attend a Wesleyan Church.

Music Majors

Music majors must apply separately to, and audition for, The Greatbatch School of Music. Music applications can be obtained from The Greatbatch School of Music or completed online (no additional application fee). E-mail: music@houghton.edu; phone: 800.777.2556, ext. 4000; Web: www.houghton.edu/Greatbatch.

Houghton Honors Programs Admission

Upon admission to Houghton, selected students will be invited to apply for admission to the Houghton Honors Programs on the basis of their academic profile. The Admission Office will begin the formal invitation process for the program in early November, continuing through early January. Finalists and their parents will be invited to campus for an interview weekend.

Decisions regarding admission to the programs will be made by late March. Approximately 75 students will be admitted to the programs annually. A student's intended major is not a factor in the selection.

For further information please contact the Admission Office or visit the following Web site: www.houghton.edu/admission/honors.

Recommended High School Courses

Houghton regards quality high school achievement as more important than the specific alignment of courses; however, the following are beneficial in academic preparation for college:

English	4 years
Foreign Language	at least 2 years
Mathematics	3 years
History or Social Science	at least 3 years
Science	at least 2 years

Entrance Examinations

Applicants must take the Scholastic Assessment Test (SAT I) of the College Entrance Examination Board or the Test Battery of the American College Testing Program (ACT) in their junior or senior year of high school. SAT subject tests are not required.

When considering the SAT, Houghton College will primarily focus attention on the traditional critical reading and math sections of the exam. Writing section scores will be considered, both for admission and scholarship purposes, but will not carry the same weight as the other two sections. The same is true for the optional ACT Writing Test.

Information regarding the SAT may be obtained from www.collegeboard.com. ACT information may be found at www.act.org.

Houghton's institution code numbers are: **2299 for SAT; 2766 for ACT.**

International Students

Application requirements for International Students may be found on our Web site: www.houghton.edu/admission/internationals-tcks/ or by contacting the Director of Admission.

Students from non-English speaking countries must take the Test of English as a Foreign Language (TOEFL), administered by the Educational Testing Service, Princeton, NJ 08540 (www.ets.org), and see that these scores are forwarded to the college. Students with a paper-based TOEFL score of 550 or higher, an Internet-based score of 80 or higher, or a computer-based score of 213 or higher may be offered admission provided that all other factors are acceptable.

High School Equivalency

Under some circumstances, an applicant may be considered for admission on the basis of adequate scores on the New York State High School Equivalency examination or on the USAF high school equivalency test

of General Education Development, High School Level. In order to qualify for such consideration, he or she must earn a composite score of 2500 or higher with no individual test score below 450. A student who has completed three years of high school may be accepted and then be eligible for a high school diploma from New York state upon the successful completion of 24 semester hours at Houghton. Students who are considering leaving high school early should consult with the Houghton College admission and student financial services offices. In some situations, students who attend college full-time before completing high school are not eligible for financial aid.



Advanced Placement Tests

Advanced course standing and/or college credit may be granted to students who take the College Entrance Examination Board Advanced Placement (AP) Tests. These are given in May to students who have taken high school courses equivalent to first-year college courses. For the current list of approved tests and applications of credit, please see http://campus.houghton.edu/orgs/records/AP_Guidelines.pdf.

Inquiry concerning these tests should be made to the high school guidance office or to Advanced Placement Program, College Entrance Examination Board, www.collegeboard.com.

CLEP

College-Level Examination Program (CLEP) tests for advanced placement and/or credit may be taken at Houghton College. Only subject examinations will be accepted from CLEP. Guidelines for the transfer of credit via CLEP can be found here: <http://www.houghton.edu/admission/transfers/apclep.htm>.

Students may test for credit by CLEP at the beginning level of a foreign language provided the testing is done prior to the completion of the level 205 foreign language course, and at the intermediate level provided the testing is done prior to the completion of the first advanced course. Standard fees will apply for CLEP tests taken on campus. More information on CLEP exams may be obtained from the Academic Records Office, the Student Academic Services Office, or www.collegeboard.com.

Transfer Student Admission

Transfer students are welcome at Houghton with preference given to individuals who present a grade-point average of 3.00 or higher. Transfer students are expected to reside initially in college housing unless they are students commuting from home.

Transfer students must submit an official transcript from all colleges attended in addition to a high school transcript and Christian character recommendation. SAT or ACT scores are generally not required for transfers.

Transfer Credit Guidelines

- Transfers must complete at least 30 hours at Houghton and earn at least 50 percent of their major hours here.
- Transfer credits are accepted from institutions that are regionally accredited and listed by the U.S. Office of Education in its current Education Directory, Colleges and Universities.
- A maximum of 32 hours of approved advanced placement (AP), CLEP, DSST, and Higher Level International Baccalaureate (IB) will transfer to Houghton.
- Up to 67 credit hours may be transferred for appropriate courses completed with a grade of C- or above from a regionally-accredited community college or a Bible college accredited by the Association for Biblical Higher Education (ABHE).
- The Academic Records Office, in consultation with relevant department chairs, will assess all transfer credits. Except as noted below, credit to meet Houghton requirements is granted on a course-by-course basis when it is reasonably clear that the course being transferred would, if taken at Houghton College, fulfill Houghton College requirements.
- Only grades received at Houghton are used to figure the Houghton College grade point average; accepted hours earned elsewhere, however, will be posted to the Houghton transcript.
- At least 62 credit hours must be taken at Houghton to be eligible for graduation Latin honors (*cum laude*, *magna*, or *summa cum laude*).

Transfer Students with a Full Year of College Credit

For students who have at least a full year of successful college experience as demonstrated by at least 25 transferable semester credit hours earned *following high school graduation*, a course-by-course assessment will still be done. However, if the year was spent in normal pursuit of a baccalaureate degree in an accredited baccalaureate program, courses of a general education nature taken in a discipline will count for a Houghton Integrative Studies requirement in that discipline even if the equivalent course taken at Houghton College would not so count. (E.g., courses in World Literature or World Civilization would meet Houghton's requirements for Culture: Literature, or Culture: History.)

Junior Transfers from Four-Year Baccalaureate Institutions

For students who have been enrolled in a baccalaureate program and have successfully completed 60 or more semester hours of transferable credits, special considerations apply in meeting Houghton's Integrative Studies requirements.

1. Students who have earned at least 40 transferable hours from a single baccalaureate institution may complete either Houghton's foreign language requirement or the foreign language requirement of the institution where the majority of transferable hours have been earned.
2. Students who have earned at least 45 transferable hours in at least seven of the following 10 areas - writing, literature, communication, foreign language, social science, philosophy, fine arts, history, math, and science -

need only take Biblical Literature or, if eligible, a 200 level Bible course (excluding BIBL 251 and BIBL 261) *and* Introduction to Christianity to complete their Integrative Studies requirements.

Students with an Associate Degree

Transfer students who have earned an associate in arts (A.A.) or associate in science (A.S.) degree from a regionally -accredited college may enter as juniors. Such students must take Biblical Literature or, if eligible, a 200 level Bible course (excluding BIBL 251 and BIBL 261) *and* Introduction to Christianity to complete their Integrative Studies requirements. This policy does not apply to students who have attended Houghton previously; nor does it apply to students who have earned an associate in applied science degree.

Transfer Agreements with Community Colleges

Houghton College has established formal transfer articulation agreements with community colleges across New York State. These agreements allow graduates who earn an A.A. or A.S. degree to transfer directly to Houghton with junior class standing. In most cases, such students are able to complete their Houghton degree in 2 years of full-time study.

Houghton College has also established a 2+2 degree partnership with Monroe Community College in Rochester, NY. Students who are admitted to the 2+2 dual-admission program at MCC and meet specified requirements can be accepted to Houghton and assured of successful credit transfer and completion of their Houghton degree in 2 more years (in most cases). The following academic programs can be completed in the 2+2 program: adolescence education, art, biology, business administration, chemistry, communication, English, history, inclusive childhood education, mathematics, physical/health education, psychology and recreation.

Re-admission

Students who have withdrawn from Houghton College and wish to return must re-apply for admission and ensure that the college receives transcripts for any college work taken in the interim. Re-admission is not automatic, but is based on the student's entire academic record, previous Houghton involvement, and other life circumstances since leaving Houghton.

Homeschoolers

Houghton College welcomes applications from homeschooled students. Approximately 40-50 students each year come to the college from a homeschool background.

Houghton does not recommend any particular curricular program. Homeschoolers who submit work to a distance learning program (i.e. Christian Liberty Satellite Academy) should have that organization send a transcript. Otherwise, families should provide information regarding academic work and related activities for the ninth-12th grade years. A reading list may also be submitted. The admission page of the Houghton College Web site (www.houghton.edu/admission) features a sample curricular template, and other useful information for homeschool families.

New York residents wishing to receive state need-based financial aid (NY State TAP) must demonstrate the "Ability to Benefit" (ATB) from higher education. Presently, the SAT and ACT are not acceptable ATB tests. A GED or high school diploma (from a school registered with the state of New York) is acceptable, as are passing scores on one of several basic skills tests. A letter attesting to educational equivalency from a local public high school official will also meet the ATB requirement. The following link provides helpful information regarding ATB requirements for homeschooled students: http://www.hesc.com/content.nsf/SFC/Frequently_Asked_Questions_Ability_to_Benefit

Homeschoolers who have taken college courses should send official transcripts of that work to Houghton.

Part-time Students

Individuals who wish to take a class as a part-time student must complete a special student application form, which can be obtained through the admission office. Similarly, high school students (and homeschoolers) who wish to take a class prior to graduating from high school must complete the high school student application form, which can be obtained through the admission office. Students must have completed their sophomore year in order to take a class at the college. Certain other stipulations and restrictions may apply; please contact the admission office for further details.