Assessment Committee Minutes

December 1, 2011, 10:00 AM, Chamberlain 103

Members: David Huth, Susan Martin, Daryl Stevenson, Brad Wilber

Report of Daryl’s Activities

AAUP Annual Survey of Salaries (Jan 11 deadline)
Proficiency Profile set up
Constant web site updating via Chris Tetta
Working with several departments to firm up their outcomes
ALO activity—correspondence with MSCHE
NCAA DIII application involvement as principal writer
Three major SurveyMonkey projects going now—Intercultural Studies, Math/Computer Science, Alumni Office (18 months out survey), plus ongoing work with Education and Science Honors each semester using SM. The first two are for self-studies this year.
IDEA course evaluation management
2 webinars (TracDat sleuthing)
Developing narrative for Seal of Assessment program
Working on 16 Essential Learning Outcomes assessments
Other surveys and ad hoc requests completed as received
Discussions with President and the Dean about this office’s future
No further meetings about Center of Learning and Teaching (some lunch meetings being arranged with interested faculty members).

Extra: CAPS student paper contest management;
Consulting for Alfred State international GirlTech project

Business:

1. Reviewed the U. of Northern Arizona rubric as applied to one of our program reports from May 2011. Discussed how the report comes up short, and how we might modify the rubric. Led to longer discussion of the state of our assessment program in general and the benefit of what TracDat could do for us.

2. Distributed the Middle States rubric for information to show how it addresses some of the same things our MetaRubric does.

3. Discussion of Seal of Assessment Achievement/Excellence Program. Although a worthy goal, it should be secondary to another task. We agreed that our focus should be on getting our assessments finalized for the 16 ELO, which will be the topic of our first January meeting. We will come back to complete the Seals program later.

Next meeting: January??  TBD