Student Guidelines for Applying Houghton College Financial Aid to Off-Campus Studies

Houghton College Financial Aid continues to be available for Houghton and Go-Ed programs. The following guidelines apply to affiliated and other approved providers. This allows students to utilize their current financial aid from all sources as for a typical on campus semester.

1. The providers for which aid can be used include CCCU programs, Christian College Consortium schools, reciprocal agreement schools, and affiliated providers (list available in the OCS office). Financial aid will not apply to non-affiliated providers, Mayterm or summer options.

2. Approved students will receive an **adjusted financial aid package** based on on-campus aid. This may include changes to the student’s payment methods. Since Houghton aid is tuition based, students who are awarded financial aid for off-campus studies will receive aid calculated at the same percentage of tuition they receive on campus, but not to exceed the dollar amount received while on campus. For example, if Houghton aid is 50% of Houghton tuition, a dollar amount equal to 50% of the tuition of the off-campus program will be awarded provided it is less than or equal to the dollar amount received while on campus.

3. Houghton College financial aid includes ETAG benefits for Houghton College and regularly admitted visiting faculty/staff dependents. ETAG dependents may only apply for this financial aid award if their major requires a study abroad semester; or through a separate process if applying for GO-Ed.

4. During each school year, up to eight students (normally 4 per semester) may be approved to receive their Houghton Financial aid as per this policy.

5. Guidelines for qualification:
   1. Students must apply through the Off-Campus Programs office, no later than **October 1** for the spring semester, and **February 20** for the fall semester.
      **For application to be complete, you must submit the following:**
      - The standard Off-Campus Studies Prior Approval Form
      - The Financial Aid Application Form (including Essay)
      - Proof of Application to a qualifying Study Abroad provider.
      - Faculty Recommendation (please check prior to October 1/February 20 that it has been submitted)
      - Name and address of parent(s) or guardian(s) to be notified if you are approved for receiving financial aid.

   2. Priority will be given to students based on the following criteria:
      a. are required to do a study abroad component for their major,
      b. are applying to a reciprocal program,
      c. have not previously received this award,
      d. have not participated in a Houghton (excluding the First Year Honors Program) or Go-Ed program, for which they have already received institutional financial aid.

**Something to consider: The off-campus provider to which you are applying may have financial aid to offer you…please check with them**

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