Resident Director
(Women’s Hall)
Full Time - 10 Months
(With benefits included)

Reports to: Director of Residence Life and Housing

Nature of Position:

The resident director position exists to provide intentional, Christ-centered living and learning environments that both challenge and support students in achieving academic success and growth in personal maturity and competence. The resident director is a live-in position, with remuneration including salary, housing, and a full board plan. The resident director is directly responsible to the Director of Residence Life and Housing.

Essential Responsibilities:

- Training, supervising, and mentoring a student staff of resident assistants
- Acting as advisor to the residence hall Event Planning Committee
- Collaborating with the Office of Residence Life & Housing staff to provide a program that supports and fosters department values, goals, and student learning outcomes
- Serve in a campus-wide on-call rotation, shared among residence life professional staff throughout the academic year
- Assisting with facilities management
- Providing oversight in one specific aspect of the overall Residence Life & Housing program (leadership, staff training, housing, etc.)
- Maintaining a positive living/learning environment
- Participating in the Student Conduct process

Qualifications:

- Bachelor’s degree required. Masters degree or related experience preferred in Higher Education, College Student Development, Student Affairs Administration, Counseling, or related field.
- Strong administrative and organizational skills
- Excellent interpersonal skills
- Strong desire to work with college students

Interested applicants should send a cover letter, resume, statement of Christian commitment, and the names and phone numbers of three references to:

Human Resources Department
Houghton College
Houghton, NY 14744
jobs@houghton.edu

(Application materials preferred via email)