

You have decided to attend Houghton! Now for the paperwork...this packet contains several important forms that we need so that you are ready to attend classes once you arrive on campus. Read over them carefully, and use the summary below as a guideline for important upcoming deadlines.

DEADLINES

ASAP

FINANCIAL AID

Each year, over 95% of Houghton students receive financial aid. Houghton awards aid on the basis of both need and merit. Your eligibility for need-based aid is determined by the FAFSA (Free Application for Federal Student Aid), which is available on-line at <http://www.fafsa.gov>.

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CONFIRMATION OF ENROLLMENT

Confirm your intent to enroll at Houghton by submitting the Confirmation of Enrollment/Roommate Selection Form along with a non-refundable \$300 enrollment deposit. This secures your place both in class and in college housing. A printable version is available upon request.

Housing: All new students with first-year and sophomore status (other than those residing with family and commuting) are required to live in college residence halls. Transfer juniors and seniors are generally required to live in residence halls during their first semester. Housing assignments are prioritized according to the date the enrollment deposit is received, and dorm-specific requests are honored as much as possible. To complete the confirmation of enrollment process online visit our accepted student website: <http://www.houghton.edu/accepted/confirm-your-enrollment/>

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STUDENT HEALTH SERVICES

Health Forms: The health form and immunization record require a complete physical exam by a physician, nurse practitioner or physician assistant. Please be careful to read the immunization section on the health form. New York state law requires that all college students be in compliance with the guidelines for measles, mumps and rubella. State public health law also requires completion of the meningococcal information. All forms must be completed and submitted prior to enrollment. Please note: due to confidentiality issues, by law, Student Health Services is not allowed to share medical information with other departments.

Medical Insurance: Houghton College requires that all students taking at least six hours of credit provide proof of health insurance coverage. The college negotiates with Consolidated Health Plans (CHP) to make a reasonably priced, ACA compliant policy available to students who do not have insurance coverage otherwise. The college program operates under an "opt out" policy, meaning that students will be enrolled in the college-negotiated policy automatically (and the charge for such will be applied to their student account) unless they submit a waiver providing information regarding alternate insurance coverage. Please visit the Health Center website to obtain information about the college-offered plan and to opt out if desired. Students should carry a copy of their insurance card for use on and off campus.

<http://www.houghton.edu/students/student-health-services/>

>>Note<< Students who have not opted out by June 24 will have the insurance premium applied to their July bill. The premium can be removed if the opt-out process is completed prior to the billing due date.

Confidentiality: All of the medical information you provide is treated confidentially and is used only to aid us in providing care for you as needed.

Health forms must be mailed directly to:
Student Health Services, Houghton College
One Willard Avenue, P.O. Box 128
Houghton, NY 14744

Student Athletes: There are additional medical forms and insurance requirements for student athletes. Please contact your coach for more information.

FINAL TRANSCRIPTS

Finalize your enrollment: All incoming students, including transfer students, are required to submit a final high school transcript. The transcript should clearly note the date of your graduation and the school stamp or the signature of a school official. Among other reasons, the final high school transcript is necessary for the disbursement of financial aid.

College credit: Official transcripts for all college work must be sent to Houghton, including score reports from AP exams. Houghton recognizes most credit earned through college classes (non-remedial course work completed with a C grade or better), CLEP, and Higher Level IB (score of 5 or better). Credit is awarded for most AP courses with exam scores of 4 or 5. However, final credit transfer decisions are made by the Registrar's Office.

Houghton's College Board code number is 2299.

Student Athletes: Playing a varsity sport at Houghton? You will be unable to participate in scrimmages or games until all final transcripts have been received.

Homeschooled Students: You need to provide a final high school (9-12) record. It should be signed (by whomever oversaw your homeschooling, such as a parent), show work completed, and include the date the high school program concluded. If you work through an external/distance school that issues transcripts, request that an official transcript be sent to Houghton. In addition, if you completed a secondary-completion exam, such as the GED or TASC, please provide a copy of those scores.

OTHER ITEMS

Course Selection: Instructions for course selection are attached. Please read the instructions carefully and note that there is a different process for first-year and transfer students. Before beginning the course selection process, please have any and all transcripts sent to the admission office. Please also let the admission office know of any coursework that is in progress. You may start the course selection process any time after you have submitted your enrollment deposit. The earlier you start this process, the better.

Foreign Language Placement: Please take special note of the foreign language requirement information as part of the course selection process and make sure to follow the necessary steps.

Email Account: Once we receive your enrollment packet and fully process it, we will automatically create your email account, usually in one or two business days. Once we've created your account, you will receive an email with a link you can follow to pick up your account. This email is sent from the address "studentemailpickup@houghton.edu", and be sure to check your spam folder if you don't see it in your inbox after a day or two.

Student Family Profile: Once you decide to enroll at Houghton College, please take a moment to submit this form. The information you provide helps us to get to know you better and ensures that we meet the needs of our parent community.