

F-1 STUDENT TRANSFER REQUEST

For students transferring out of Houghton College

This form is to be completed to the F-1 international student intending to transfer his/her SEVIS record to another college or university. The information below is required in order for Houghton to be able to release your record to the school you are transferring to. In addition to this form you must supply proof of acceptance into a specific program at the school listed below.

STUDENT INFORMATION

Name: _____ Date of Birth: _____

Email: _____ SEVIS ID#: _____

TRANSFER-IN SCHOOL INFORMATION

School Name: _____

Name & Position of DSO: _____

DSO Email Address: _____

SEVIS School Code (ask the Designated School Official of the new school): _____

DEPARTURE INFORMATION

Please release my SEVIS record on the following date: _____

Please check the appropriate box below:

Leaving Houghton College to complete my current program at the new institution

Graduating from Houghton College and beginning a new degree at the new institution.

I request that my SEVIS record be transferred to the school mentioned above on the release date mentioned above. I understand that, as of the release date above, Houghton College will no longer have access to my SEVIS record and that all SEVIS processing will happen through the new school. I also understand that I must obtain an I-20 from the new school before traveling outside the United States.

Signature: _____ Date: _____

Office Use Only

Letter of admission received _____

Student advised of transfer procedures _____

Date record was released in SEVIS: _____