SPIRITUAL FORMATION
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OFFICE OF MINISTRY RESOURCES

Monday-Wednesday, October 21-23, 2019

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COURSE DESCRIPTION
The course will review the scriptural and theological foundations, practices, and disciplines of spiritual formation from a Wesleyan perspective.

CLASS SCHEDULE
Monday, October 21 - 8am to Noon, 1pm to 5pm (with breaks)
Tuesday, October 22 - 8am to Noon, 1pm to 5pm (with breaks)
Wednesday, October 23 - Wednesday, 8am to Noon (with breaks)

CLASS LOCATION
This is a hybrid class, with some students attending in person at Houghton College (Houghton, NY) and some students attending online via zoom.
- In-person class Location will be sent out by October 1, 2019.
- Online link to join the class will be sent out by October 1, 2019.

COURSE OBJECTIVES
1. Students will develop a Rule of Life, incorporating a variety of spiritual disciplines.
2. Students will be able to articulate a progression of the classical Christian spiritual pilgrimage.

TEXTS & ASSIGNMENTS
- Richard Foster, Celebration of Discipline: The Path to Spiritual Growth (228 pages) ISBN: 9780062803887
- Dallas Willard, Living in Christ’s Presence (191 pages) ISBN 9780830846337

Pre-class Assignment (due on the first day of class):
(1) Read
Read assigned texts before first session. Be prepared to discuss. You will be asked to sign a document verifying that you read the texts on the first day of class.
In Willard

(2) Reflect
Write a three-page paper responding to EACH of the books (3 papers, 3 pages each – for a total of 9 pages).
- DRURY: Write a three-page paper responding to Drury. Spend at least one paragraph describing how you think Drury defines spiritual transformation. Also identify 3 disciplines that are most appealing to you, and 3 that are least appealing to you.
- FOSTER: Write a three-page paper responding to Foster. Spend at least one paragraph describing how you think Foster defines spiritual transformation. Also describe two things (1) how you can implement some of what Foster shares into your own life, and (2) how you can implement some of these things into the life of a congregation.
- WILLARD: Write a three-page paper responding to Willard. Spend at least one paragraph describing how you think Willard & Ortberg define spiritual transformation. Respond specifically to chapter 1, “How to Live Well” and chapter 6, “The Importance of Christian Disciplines.”

Post-class Assignment (due by Monday, December 2, 2019)
Write a ten-page paper as a Rule of Life. We will discuss this extensively in class, and go over some examples, as well. This will be a unique document for you, and a way of integrating spiritual disciplines into your everyday life.

Grades
20% Participation in class
30% Pre-course book reviews
50% Final Paper
Policies & Requirements

Attendance

Students are required to attend all class sessions. Failure to attend at least 80% (16 hours) of the minimum required seat time (20 hours) will result in automatic failure of the course. Any and all absences within that 20% window must be approved by the professor prior to the course in writing (e.g. email). Do not ask for permission to be excused during the class or after the absence has already occurred.

Grading Scale

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<tr>
<th>Grade</th>
<th>Range</th>
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<tbody>
<tr>
<td>A</td>
<td>100-97</td>
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<tr>
<td>A-</td>
<td>96-94</td>
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<td>B+</td>
<td>93-91</td>
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<tr>
<td>B</td>
<td>90-88</td>
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<tr>
<td>B-</td>
<td>87-85</td>
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<td>C+</td>
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<td>C</td>
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<td>C-</td>
<td>75-71</td>
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<td>D</td>
<td>70-68</td>
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<td>F</td>
<td>67 or below</td>
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Students must get a “C” or above to pass the course and receive credit for ordination.

Books

Required Textbooks

Students are responsible for ordering their textbooks and may choose where to purchase them.


Due Date

All assignments are due on the date indicated in the syllabus or verbally communicated by the instructor. Professors are required to submit grades to Education and Clergy Development at a maximum of 4 weeks after the last day of class. Assignments may not be submitted to the professor any later than 2
weeks after the last day of class. Assignments not submitted by the due date will result in an automatic “0” for the assignment.

**Extensions**
Extensions may be (but are not guaranteed) granted for sickness, serious injury, or death in the student’s immediate family or for similar extenuating circumstances. *When in doubt, please contact the professor.* Also, no assigned work will be accepted after the final due date, unless an extension has been granted in writing (e.g. email) from the professor. Communication is the key! Professors may reduce a student’s grade by 20% for each week past the due date (even in the event of approved extensions). Education and Clergy Development reserves the right to refuse extension and override the professor as it deems necessary.

**Papers**
All written papers must be typed. Papers should be double spaced on 8.5x11 paper using 12 point font in a normal, easy to read type style (Arial, Cambria, Times New Roman, etc.). Margins should be 1” on all sides. Each paper should include at least: student’s full name, course title, and date. It is advisable to include your name on each page of the paper.

**Ordination Deadline**
If the student is a candidate for ordination in a given year, coursework must be completed as follows: the final grade submission deadline (12 weeks after the last day of class) must be at least 40 days before the student’s district conference. Professors are not required to fulfill any requests for grade submission prior to this deadline.

**Plagiarism**
Ministerial students in The Wesleyan Church are expected to exhibit honesty and integrity in their personal, professional and academic life and work. As Christians, we are called to a high standard of honesty. As such, students in our ministerial training courses are required to adhere to strict academic guidelines.

The following is borrowed from a college catalog.
Plagiarism — This is defined as offering the work of another as one’s own. It is an attempt to deceive by implying that one has done work that was actually done by another. Faculty and students are honor bound to show that
ideas and words match with the sources used and thus demonstrate that honest research has been done. Examples of plagiarism include (but are not limited to) the following:

1. Copying all or part of a theme, examination, paper, library reading report, or other written work from another person’s production
2. Submitting as one’s own work that which was wholly or partially done by another so as to appear to one’s professor to be more accurate or skilled in one’s work than one actually is
3. Quoting material from any source without proper documentation
4. Summarizing or paraphrasing from any source without proper documentation
5. Misrepresentation of documentation or resources
6. Using in collateral reports or book reviews the opinion of a professional literary critic or of a campus friend as though it were one’s own original thought
7. Submitting workbook answers copied from another person or working in a group and submitting an identical set of answers for each member of the group without explicit permission from the professor

Cheating — Examples of cheating include (but are not limited to) the following:

1. Use of unauthorized prepared materials (cheat sheets) for answering test questions
2. Giving aid to another student during a test or quiz
3. Gaining answers to test questions from others during testing periods
4. Signing another person’s name to the attendance record
5. Claiming to have done laboratory work or outside reading that was not done
6. Submitting the same work for more than one course without the prior approval of the professors involved

Education and Clergy Development policy for all students receiving credit through non-accredited ministry training programs (e.g. FLAME, FLAMA, Correspondence Courses, Cross Training, District Extension Classes, Equipping for Ministry, etc.):
1) Any instance of plagiarism (whether intentional or not) will result in an automatic “F” for the particular assignment and may also result in an automatic failing of the course.

2) A repeat offense will result in an automatic failing of the course.

3) A third offense will result in an automatic withdrawal from a credentialing track in The Wesleyan Church.