POSITION ANNOUNCEMENT
Head Women’s Basketball Coach

Reports to: Athletic Director

Houghton College, an academically rigorous Christian College of the liberal arts and sciences, which competes in the highly respected Empire 8 Conference of the NCAA D-III, is seeking applicants for the position of Head Women’s Basketball Coach. Houghton College has a strong tradition of student athletes excelling in the classroom as well as on the court. The Head Coach will provide leadership and instruction in a Christ-centered program that will challenge, encourage, and equip each student-athlete to not only compete at the highest level, but to also understand the bigger purpose behind the sport. Our goal is to grow leaders who are servant-oriented, driven to pursue excellence for the Glory of God in order to compete with excellence, lead by character, and exemplify Jesus Christ in our world. This is a full-time position with additional responsibilities to be determined based on the successful candidate’s qualifications.

Essential Functions:

• Provide leadership and instruction in the personal and athletic development of each player.
• Direct and coordinate the activities of the coaching staff to include the planning, organizing and coaching of the team; ensure compliance with the College, Empire 8 Conference and NCAA policies and regulations.
• Direct the coaching staff in the preparation of analyses of opponent teams; analyze game statistics and tactical data of opponents and prepare game strategies appropriately.
• Counsel team members in academic, disciplinary and personal matters; consult with College administration and faculty for resolution of problems as required.
• Develop, execute and monitor ongoing strategies for recruiting future student athletes.
• Coordinate all recruiting efforts with the coaching staff.
• Provide opportunities for spiritual growth and formation, including such activities as team devotions, individual discipleship and mentoring, and planning of mission trips domestically and abroad.
• Determine fiscal requirements and prepare budgetary recommendations; monitor, verify and reconcile expenditures of budgeted funds.
• Study, evaluate and implement innovations in sport-specific strategy and equipment.
• Represent the Athletic Department in professional, civic, charity and alumni events.
• Perform other related duties incidental to the work described herein.
• Other duties as assigned.
• Organize, plan, and direct a summer sport camp on the campus of the College.

Success Profile:

Individuals ideally suited for this position will exhibit the following behaviors and competencies:
• Pace: The pace of the job changes depending on the time of year. Must be able to balance multiple tasks at one time and delegate work to assistant coaches.
• Communication: Ability to communicate clearly and effectively with student athletes, administrators, supervisors and other constituents.
• Collaboration: Ability to solve problems and able to listen and collaborate with other staff members.
• Commitment: Dedicated to your relationship with Christ which drives our mission, and committed to the Athletic Department in words, attitudes and conduct.
• Instruction: Ability to teach technical and mental aspects of sport in ways that student athletes can understand and adopt.
• Flexible: Open to change and ability to adjust and work in a changing environment.
• Inclusive: Unbiased treatment and recognition of each student athlete as a unique individual.
• Inspire: Know the mission of the program, believe in it and influence athletes to buy in.
• Competitive: Ability to practice and teach healthy competition by utilizing the desire for success as a momentum to propel the team toward goals.

Statement of Requirements:

• Education: Bachelor’s Degree (Master’s preferred)
• Experience:
  o Coaching (head and/or assistant) experience preferred
  o Collegiate playing experience preferred.
• Other:
  o Possession or ability to obtain a valid driver’s license
  o First Aid/CPR certification preferred

Review of application materials will begin immediately.

Houghton College is fully committed to a culturally diverse faculty, staff and student body. Successful candidates will evidence similar commitments. Please click here for a complete copy of our non-discrimination policy.

Application Procedure:
To apply please submit the following materials via email to: jobs@houghton.edu.
(1) Cover Letter
(2) Resume
(3) 3 References
(5) Answers to the following questions:
  1. Please provide a brief description of your faith journey, including the nature of your current participation in a local church or fellowship.
  2. What motivates you to seek employment with an institution that strives to work together in the manner described in the Community Covenant?
  3. Do you have any questions or concerns regarding either the Doctrinal Statement or Community Covenant?

Application materials will only be accepted via email. Phone inquiries will not be accepted. Transcripts may be required before a final hiring decision is made.