

HOUGHTON COLLEGE

GREATBATCH SCHOOL OF MUSIC

CENTER FOR THE ARTS

585.567.9400

FAX 585.567.9517

gradmusic@houghton.edu

www.houghton.edu/greatbatch

APPLICATION FOR GRADUATE ADMISSION

M.A. in Music; M.M. in Collaborative Performance, Composition, Conducting and Performance

This form should be completed by the applicant and returned to the Greatbatch School of Music. Please print clearly. Application and recommendation materials should be received no later than two weeks prior to audition date.

Name _____ Date of Birth _____ Gender _____
Present Address _____
City _____ State _____ ZIP/postal code _____
Country (if not the U.S.) _____ Social Security # _____
Permanent Address (if different from above) _____
City _____ State _____ ZIP/postal code _____
Country (if not the U.S.) _____ Telephone # _____
E-mail address _____ Cell Phone # _____
How did you hear about the Greatbatch School of Music? _____

Optional Information (This data is used for statistical and reporting purposes only.)

Marital Status _____ Ethnicity _____ Religious Affiliation _____

Are you a U.S. citizen? _____ If not, citizenship _____

If you are a United States Permanent Resident, please provide your A-number _____

Native language (if other than English) _____

If your native language is not English, have you taken the TOEFL? yes no If yes, score _____

(TOEFL not generally required if you hold a degree from a U.S. institution)

Anticipated semester of enrollment _____

Indicate the degree you wish to pursue:

- M.A. in music
- M.M. in collaborative performance (specify principal performance instrument) _____
- M.M. in composition
- M.M. in conducting (specify choral, orchestral, wind or combined orchestral/wind conducting) _____
- M.M. in performance (specify instrument or voice part) _____

List all previous degrees (e.g. B.M.E., B.A., B.Mus, etc.), emphasis (e.g. performance, theory), the month and year you received or anticipate receiving the degree, and your primary performance medium (e.g. piano, clarinet, voice). List all institutions attended, whether or not a degree was received.

Institution _____ Degree _____ Emphasis _____ Grad. date _____

GPA _____ Music GPA _____ Performance area _____

Performing organizations _____

Awards/scholarships/musical distinctions _____

Institution _____ Degree _____ Emphasis _____ Grad. date _____

GPA _____ Music GPA _____ Performance area _____

Performing organizations _____

Awards/scholarships/musical distinctions _____

Institution _____ Degree _____ Emphasis _____ Grad. date _____

GPA _____ Music GPA _____ Performance area _____

Performing organizations _____

Awards/scholarships/musical distinctions _____

(attach a separate list for any additional institutions)

MAJOR TEACHERS

YEARS OF STUDY

COMPOSERS must send a portfolio of original compositions and an audio or video of the work.

GRADED SAMPLE OF UPPER LEVEL ACADEMIC WRITING IN MUSIC should be sent with application (photocopy of original with professor's written comments if possible).

I am I am not requesting an **ACCOMPANIST**. (Music for accompanist should arrive soon after application is submitted.)

REPERTOIRE

- Attach a separate sheet listing a representative repertoire in your principal performance area. Place an "*" before those you may perform on your audition.
- For conductors, in addition to the principal performance area repertoire, attach a separate sheet listing the repertoire in these categories:
 - Works you have actually conducted in performance
 - Works you have rehearsed but not performed
 - Works you have studied as conductor but not rehearsed or performed
 - Works you have performed as a member of the ensemble
- Collaborative pianists, in addition to the principal performance area repertoire, attach a separate sheet listing vocal and instrumental works accompanied, and indicate whether these works were performed in a concert or only in lessons/studio classes.
- Instrumental and choral conducting applicants must send a video recording.
- Instrumental conductors only: send a brief sample of score analysis of a passage (at least two pages of score), including applicable rehearsal plans/techniques.
- Applicants who do not have a music degree should send a video recording of themselves in performance.

RESUME OF RELATED EXPERIENCE AND EDUCATION should be sent on a separate sheet.

GRE SCORES (if taken): Verbal _____ Quantitative _____ (GRE not required, but if you have taken exam, please have scores sent)

REFERENCES

Please list three references, either here or on your resume, from whom we may expect to receive letters of recommendation. Provide all requested information for each.

Name _____ E-mail _____ Phone _____

Position and/or institution _____

Address _____ City _____ ST _____ ZIP _____

Name _____ E-mail _____ Phone _____

Position and/or institution _____

Address _____ City _____ ST _____ ZIP _____

Name _____ E-mail _____ Phone _____

Position and/or institution _____

Address _____ City _____ ST _____ ZIP _____

TRANSCRIPTS

Official transcripts of all college work taken for credit must be sent to:

Graduate Committee, Greatbatch School of Music, Houghton College, One Willard Ave., Houghton, NY 14744

PERSONAL STATEMENT

In 300-500 words, please describe your educational and musical background, degree objectives, and/or future career plans. Include a brief statement of your Christian testimony. If there is additional information that you feel would be helpful to the admission committee, please feel free to include it. If you are applying for graduate assistantship, please address the qualifications relevant to the graduate areas in which you seek an award.

My signature below affirms I have read the Graduate Community Covenant (www.houghton.edu/academics/programs/music/graduate/CommCovGradStudents.htm) of Houghton College and agree to conduct myself in accordance with its principles.

Signature _____ Date _____

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GRADUATE LETTER OF RECOMMENDATION

TO BE COMPLETED BY APPLICANT:

APPLICANT NAME _____

Projected degree and intended area of specialty _____

The Family Education Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students are permitted to waive the right of access to recommendations.

I hereby: waive do not waive my right to inspect the contents of this recommendation.

I am also applying for graduate assistantship

Signature _____

TO BE COMPLETED BY REFEREE:

Name _____

Position and institution _____

Address _____

Phone _____ E-mail _____

The graduate admission committee of the Greatbatch School of Music, Houghton College, will appreciate a statement from you about the applicant listed at the top of this form. In addition to the information requested below, please comment on particular strengths and weaknesses of the applicant, along with any other factors that bear on the applicant's ability to attain the degree sought. Please attach your comments to this form. Please use letterhead, if possible. If the applicant has indicated that he/she seeks a graduate award, please supply your opinion of his/her potential for success as a graduate assistant in his/her major area.

I have known the applicant for approximately _____ years. During this time the applicant was:

an undergraduate student graduate student assistant of mine friend other _____

I know the applicant quite well fairly well not very well

I would compare the applicant with other students of the same level and major as follows:

	Top 10%+	Top 25%+	Top 50%+	Below 50%+	No Knowledge
Performance ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of music history/lit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of music theory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aural skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express self orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign language ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to persevere	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M.M. potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of Christian commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In summary, I give a recommendation for admittance of:

very strong strong average recommendation with reservation

Referee's signature _____ Date _____

Referee: Additional comments or letter may be attached. Please return form and any attachments directly to:

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Ability to express self orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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GRADUATE TRANSCRIPT
REQUEST FORM

Name of Student _____
Last First MI

Social Security # _____ - _____ - _____

Signature of Student _____ Date _____

APPLICANT

Please complete and submit this form to your college/university registrar's office. The Greatbatch School of Music must receive an official transcript from all secondary and postsecondary schools that you have attended. Copies of this form may be made if needed.

REGISTRAR'S OFFICE

Please mail a school profile and official transcript of completed coursework for the student named above to:

Greatbatch School of Music
Graduate Music Program Coordinator
Houghton College
One Willard Avenue
Houghton, NY 14744

Toll free: 800.777.2556 ext. 4000

Office: 585.567.9400

Fax: 585.567.9517*

* A faxed transcript will be accepted for initial review, but an official copy must arrive via mail within two weeks.

Name _____

INSTRUCTION FOR ASSISTANTSHIP APPLICANTS

1. Select the areas from the list below for which you wish to be given consideration for a graduate assistantship. Your personal statement in your application for admission should contain information concerning your qualifications for the work areas that you have selected; you should only select areas for which you believe you are well-qualified, usually those in which you have had prior experience. You may select an area where you may have limited or no experience, however, if you believe you have considerable potential for success.
2. Your letters of reference should speak to your experiences and successes in the work areas for which you are qualified. These letters of reference may be the same as those used for your application for admission.
3. Plan to visit Houghton College to audition for and interview with faculty in the areas selected as part of our application process. If possible send this form (and your other application materials) to the Greatbatch School of Music well in advance of your visit to campus. This visit will normally coincide with your admission audition/interview.

AREA ASSISTANTS

- | | | |
|---|--|--|
| <input type="checkbox"/> music education | <input type="checkbox"/> choirs | <input type="checkbox"/> electronic music studio |
| <input type="checkbox"/> music theory/literature | <input type="checkbox"/> orchestra | <input type="checkbox"/> computer applications |
| <input type="checkbox"/> music theory/composition | <input type="checkbox"/> opera/musical theater | <input type="checkbox"/> concert/recital recording tech. |
| <input type="checkbox"/> band/wind ensemble | <input type="checkbox"/> jazz ensembles | <input type="checkbox"/> contemporary Christian worship |
| <input type="checkbox"/> chamber music | | |

STAFF ASSISTANT

- office/clerical
- computer applications
- computer programming
- marketing/PR
- HTML/web-based media
- writing skills

ACCOMPANYING

- vocal studio/recital accompanist
- instrumental studio/recital accompanist
- choral accompanist
- opera/musical theater accompanist
- opera/musical theater coach

TEACHER OF:

- practical keyboard (group piano)
- class voice
- studio instruction area: _____ (limited to instruction of non-major liberal arts students)

Your assistantship application cannot be considered unless your Graduate Music Application with all additional documentation is complete and on file with the Greatbatch School of Music.

If you are interested in accompanying as part of your assistantship, please include a repertoire list of vocal and instrumental pieces accompanied, and indicate whether these works were performed in a concert or only in lessons/studio classes.

Have you submitted your application for graduate admission? Yes, Sem/Year: _____ No

PERFORMING RESEARCH AND/OR TEACHING EXPERIENCE:

If you believe it would be of help to the committee, we would be pleased to have you send a professional resume of your experience in teaching, performing, or research. Include other professional experience or abilities in areas such as audio recording, piano tuning, typing/word processing, orchestra/opera management, library skills, or piano accompanying.

GRADUATE ASSISTANTSHIPS

Graduate assistantships are available each year to students in the Greatbatch School of Music. Generally these positions are awarded to students within their major field of study or for services in which they hold special expertise. Assistantships are normally reserved for graduate music students who are enrolled full time toward their degree and are for the entire academic year. Full and partial assistantships are available. Full-time assistants are assigned 20 hours of work per week, .5 FTE academic duties, or some combination. Partial awards are prorated accordingly. Graduate assistants may be awarded a stipend in addition to any tuition award. Other combinations of awards may also be offered.

Students holding full assistantships are normally limited to course loads of eight to nine credit hours per semester, and students holding partial assistantships will normally carry a course load of no more than 12 credit hours per semester.

Graduate assistants are given performance, professional support, staff and (where appropriate) teaching duties that support and supplement the work of the faculty of the Greatbatch School of Music. Graduate assistantships are renewable for a second year, contingent upon acceptable progress in graduate studies, satisfactory performance of assigned responsibilities, and availability of funding from endowment sources.

School of Music graduate awards are based on the recommendation of the faculty. Awards are not granted on the basis of the student's financial need. Though not required, we encourage students seeking need-based financial aid to apply for federal financial aid. To do so the student must complete the Free Application for Federal Student Aid (FAFSA). It is recommended that they submit the FAFSA by March 1 for full consideration. International students are not eligible to submit the FAFSA.

STATEMENT OF FAITH

We believe that the Scriptures of the Old and New Testament are fully inspired of God, and inerrant in the original writings, and that they are of supreme and final authority for faith and practice.

We believe that there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.

We believe that God created the entire universe, including human beings by special operation of divine power.

We believe in the fall of Adam and Eve and the consequent sinful nature of all humanity which necessitates a divine atonement.

We believe in Jesus Christ as truly God and truly man, and in His virgin birth, His matchless teachings, His vicarious death, His bodily resurrection, and His promised second coming.

We believe in justification by grace through faith and in regeneration by the Holy Spirit, who makes the penitent believer a new creature in Christ and commences His lifelong sanctifying work.

We believe that the Christian may be filled with the Holy Spirit, or sanctified wholly, as a definite act of divine grace wrought in the heart of the believer to take full possession, cleanse and equip for service on condition of total surrender and obedient faith.

We believe in the personal existence of Satan.

We believe in the bodily resurrection of the dead—of the saved to everlasting blessedness and of the lost to everlasting punishment.

I have studied carefully the above "Statement of Faith" and have read "The Articles of Religion" (found at: <http://www.wesleyan.org/about/beliefs.htm>). I am in agreement with these doctrines and practices and will conduct myself in harmony with them and be supportive of them. I will also pattern my life according to the Houghton College Community Covenant (www.houghton.edu/academics/programs/music/graduate/CollegeWideCommCovenant.htm).

Signature _____ Date _____

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GRADUATE AUDITION
REGISTRATION FORM

Name _____

Address _____

City _____ State _____ ZIP _____

Phone (_____) _____ E-mail _____

Principal instrument or voice: S A T B instrument _____

Secondary musical area (list all) _____

PROJECTED CURRICULUM: M.A.

M.M. Performance

Choral Conducting

Composition

Collaborative Performance

Instrumental conducting (orchestral)

Instrumental conducting (winds)

Instrumental conducting (orchestral & wind)

Please select an audition date after viewing the information on the following web page:

<http://www.houghton.edu/music/graduate/auditions/>

These dates are linked to specific instruments, so be sure to see the above link before selecting an audition date. If more than one date is available for your instrument, you may list a first and second choice.

AUDITION DATE

____ / ____ / ____ (first choice)

____ / ____ / ____ (second choice)

Housing information needed? yes no

Accompanist needed? yes no