

JOB DESCRIPTION

Position Title: Graduate Assistant - Assistant Coach

Reports To: Head Coach

Summary of Responsibilities: Assist the head coach in the planning, organizing and coaching of the team.

Positions may be available in the following areas:

- Track & Field
- Women's Soccer
- Men's Soccer
- Baseball
- Tennis

Work Performed

- Assist in the leadership and instruction of the personal and athletic development of student athletes.
- Assist in preparation of analyses of opponents; analyze statistics and tactical data of opponents, prepare game plans accordingly.
- Counsel team members in academic, disciplinary and personal matters; consult with Head Coach for resolution of problems
- Assist in the recruitment of student-athletes; attend recruiting events, perform skill evaluations, and communicate with potential student-athletes
- Provide opportunities for spiritual growth and formation, including such activities as team devotions, individual discipleship and mentoring, and planning of mission trips domestically and abroad.
- Assist with the implementation and organization of prospect clinics
- Instruct student-athletes during practices, preparation of student-athletes for competition, and support of strategic decisions in games
- Strong initiative to solve problems
- Ability to lead practice drills and conduct individual softball workouts
- Assist in the inventory of equipment and uniforms
- Perform other related duties incidental to the work described herein.
- Other duties as assigned.

Required Qualifications:

- Bachelor's Degree
- Possession or ability to obtain valid Driver's License
- Admission into the Houghton MBA program

Compensation:

- Stipend
- Free housing in College Flats
- Graduate school (MBA) tuition

**Houghton College is fully committed to a culturally diverse faculty, staff and student body.
Successful candidates will evidence similar commitments.**

Application Procedure:

To apply please submit the following materials via email to: jobs@houghton.edu.

- (1) Cover Letter
- (2) Resume
- (3) 3 References
- (4) Answers to the following 4 questions:

Please review Houghton College's Community Covenant and Doctrinal Statement available here:

<https://www.houghton.edu/a-vision-of-our-common-life/>

<https://www.houghton.edu/doctrinal-statement/>

1. Please provide a brief description of your journey to Christian faith. In what ways are you currently participating in a local church or fellowship?
2. Review the College's Vision for a Common Life statement. Based on your reading, what resonates deeply with you?
3. Based on your reading of the Vision for a Common Life, what would most challenge you about our learning community?
4. If you have significant concern with one of Houghton's beliefs or practices, how would you work with the concern to preserve both the community's integrity and your own?