

NEW STUDENT CHECKLIST



HOUGHTON
COLLEGE



PICK



PREP

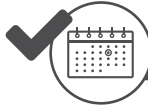


PAY



PACK

We are excited that you have decided to attend Houghton College! There are a few important tasks to check off before you are ready. Please take a moment to review the following checklist. Each of these items is to be completed prior to your arrival to campus this August. A full checklist, along with a status update of your progress, is also provided here: www.houghton.edu/checklist



PICK...YOUR HOUSING PREFERENCE AND SCHEDULE

- Submit your [Enrollment Profile & Housing Preference Form](#) online
- Submit your [Course Preference Form](#) online
 - Once you have submitted your course preferences, a member of the Faculty Advising Team will put together a schedule and email it to you. If you have any questions, please just reply directly to the email.



PREP...YOUR PAPERWORK

- If you are a U.S. Citizen, apply for Federal Aid by completing the [Free Application for Federal Student Aid \(FAFSA\)](#)
- If you are a NY State Resident, Submit a [TAP \(Tuition Assistance Program\) Application](#)
- Review Health Insurance Information and, if covered by a plan, opt out of health insurance between May 24 – June 12 at www.wellfleetstudent.com
- If you received outside scholarships, please submit this information to Student Financial Services by June 15
- Access [Health Forms](#) online and submit them by August 1.
- Submit your [Final High School Transcript](#) and [Official College Transcripts](#) by August 1
- Access your Houghton Email Account. We will automatically create your account after receiving your enrollment deposit. You will receive an email within 1-2 business days with instructions to set up your Houghton account.



PAY...YOUR BILL

- Review your bill and complete the [Billing and Financial Permissions Form](#) using your Houghton College email and password.
- Complete the [Family Education Rights and Privileges Act \(FERPA\) form](#) if you would like Houghton College to be able to speak with a parent/guardian regarding your educational/financial information.
- If you are borrowing using Federal Loans, complete [Entrance Counseling and Master Promissory Note](#)
- Notify Student Financial Services if you are applying for a Federal PLUS Loan or private loan. We must receive notification of the approved application by August 7
- Enroll in monthly payment plan, if applicable
- Send direct payment by mail or online at: <https://mycollegepaymentplan.com/houghton>
- Complete these steps by August 8 and watch for an email from Student Financial Services that says "You're all set!"



PACK...YOUR VEHICLE!

- Print a copy of that "You're all set!" email or show it to us on your phone. Either way, we'll need to see it when you arrive on campus
- Review Houghton's Technology Recommendations and Packing List

