

SUMMER 2023

Mayterm/Summer 1/Summer 2

Select Mayterm and Summer courses online through Student Self-Service!

You will be able to select Summer 2023 courses (Mayterm, Summer Session 1, Summer Session 2) **online** starting at **7 am, Monday February 13th** and ending at 11 pm, Monday March 13th.

After March 13th, send an email with your request to RegistrarsOffice@Houghton.edu.

Mayterm Housing Form: *Applications must be submitted online by Saturday, March 25th for proper billing.* All students taking a Mayterm course should complete this form, including students who will not need on-campus housing. Accommodations for requests received after this deadline cannot be guaranteed.

Course selection should be completed by March 25th.

Note: All courses involving trips are closed.

Pre-approved students will be registered by the Registrar's Office.

2023 Mayterm/Summer Session Dates

1st 2-week session: May 16 – May 26

3-week session: May 16 – June 2

4-week session: May 16 – June 9

2023 Summer Session 1: May 10 – July 2

2023 Summer Session 2: July 3 – August 27

DROP/WITHDRAWAL DATES FOR MAYTERM

The last day to add/drop a 3 or 4 credit course is the second day of classes. The last day to add/drop a 2 credit course is the first day of classes. **One day of Mayterm is equivalent to one week of the regular semester.**

DROP/WITHDRAWAL DATES FOR SUMMER

The last day to drop a Summer Session 1 course is May 11th. The last day to withdraw from a Summer Session 1 course without an F is June 14th. The last day to drop a Summer Session 2 course is July 5th. The last day to withdraw from a Summer Session 2 course without an F is August 7th.

ADMISSION

New students & students not attending Houghton University for a semester may complete a [Guest Student Application](#). New students must meet the regular university entrance requirements as listed in the catalog.

LOAD LIMIT

Students may take one 3-hour course **or** two 2-hour courses (one the 1st two weeks and one the 2nd two weeks) **or** one 4-hour course.

CLASS SCHEDULE

Unless scheduled otherwise, all classes will meet from 8:00 – 9:15 am and from 9:30 – 10:45 am, Monday through Friday during the Mayterm. Unless specified otherwise, 2 credit courses will meet for the 1st two weeks of Mayterm, 3 credit courses will meet for the 1st three weeks of Mayterm, and 4 credit course will meet for the 4 weeks of Mayterm.

TUTORIALS

A tutorial involves teaching a catalog-listed course to an individual at a time when that course is not regularly offered. The teacher must certify that he or she has met with the student for a minimum of seven and one-half clock hours for each credit earned. [Forms are available online](#). There is a tutorial fee of \$335 per credit hour beyond tuition.

TUITION

Mayterm Session: \$250/hour
Summer Sessions 1 and 2 (Online): \$250/hour
Summer Internships (Overload): \$442/hour

ROOM & BOARD

Board	1 week	2 weeks	3 weeks	4 weeks
Full Access	163	326	489	652
14 Meals/Week	153	305	458	611
7 Meals/Week	86	171	257	343

Room				
Dorm Double	182	363	545	726
Dorm Double w/out Roommate	283	565	848	1130
Dorm Triple	157	314	471	628
TH Double	206	412	618	824
TH Double w/out Roommate	244	488	732	976
College Farm House	143	286	428	571
Teaching in Urban America	Flat Rate: \$ TBD			

FEES

Art Studio Lab Fee	\$170
Forsyth Learning Commons Fee	\$170
Science Lab Fee (per lab)	\$170
CHA Riding Instructor Certification Fee	\$483

Refund Tables

First 2 Week Mayterm		3 Week Mayterm		4 Week Mayterm	
May 16-May 26		May 16-June 3		May 16-June 9	
25 days		19 Days		25 days	
Date	Refund	Date	Refund	Date	Refund
5/16/2023	100.00%	5/16/2023	100.00%	5/16/2023	100.00%
5/17/2023	75.00%	5/17/2023	75.00%	5/17/2023	75.00%
5/18/2023	50.00%	5/18/2023	75.00%	5/18/2023	75.00%
5/19/2023	0.00%	5/19/2023	50.00%	5/19/2023	75.00%
		5/20/2023	50.00%	5/20/2023	50.00%
		5/21/2023	0.00%	5/21/2023	50.00%
				5/22/2023	50.00%
				5/23/2023	0.00%

Summer On-Line (Session 1)		Summer On-Line (Session 2)	
Summer On-Line Tuition per hour = \$250		Summer On-Line Tuition per hour = \$250	
May 10-July 2		July 3 -August 27	
Date	Refund	Date	Refund
5/10/2023	100.00%	7/3/2023	100.00%
5/11/2023	100.00%	7/4/2023	100.00%
5/12/2023	75.00%	7/5/2023	75.00%
5/13/2023	75.00%	7/6/2023	75.00%
5/14/2023	75.00%	7/7/2023	75.00%
5/15/2023	75.00%	7/8/2023	75.00%
5/16/2023	75.00%	7/9/2023	75.00%
5/17/2023	50.00%	7/10/2023	50.00%
5/18/2023	50.00%	7/11/2023	50.00%
5/19/2023	50.00%	7/12/2023	50.00%
5/20/2023	50.00%	7/13/2023	50.00%
5/21/2023	50.00%	7/14/2023	50.00%
5/22/2023	50.00%	7/15/2023	50.00%
5/23/2023	50.00%	7/16/2023	50.00%
5/24/2023	0.00%	7/17/2023	0.00%

*****To receive a 100% refund, students must drop the course by the first day of class for 2, 3, and 4 week Mayterm courses and by the second day of class for 8 week summer online modules*****

Houghton University Mayterm Policy as of 08/31/2021

Purpose: This policy delineates the qualifications for including Mayterm or summer internship/practicum tuition within the flat rate.

Policy: Mayterm is the first session of the Summer term. It begins on the Tuesday immediately following Commencement. The academic purpose is to permit students to take additional hours of credit before commencing summer employment. In general, catalog courses are offered. Students and professors also are encouraged to work together on campus doing independent studies. Off-campus practicums, if desired, are arranged by the department chair. Travel in the U.S. and abroad is a feature of this period.

Students entering Houghton in Fall 2021 and beyond who wish to take a Mayterm course will be billed \$250/credit hour for any course they might elect to take. Exceptions include: INTS 155: Science Honors II; EDUC 240: Teaching in Urban America (when required of education and music education majors); and pre-approved summer internships. Students participating in these specific courses will not be charged additional tuition in May as long as the Mayterm hours do not exceed the 36 credit hour allowance for the academic year. Students in Science Honors, EDUC 240, and pre-approved summer internships should work with their advisors to reserve enough credits during the preceding fall and spring semesters so that they can include the Mayterm credits within the 36 allotted credits for the year.

*Students who entered Houghton **prior to Fall 2021** are grandfathered into the university's prior policy where, in certain circumstances, the flat tuition rate can be applied to no more than four combined hours of Mayterm and summer internship/practicum credit.*

Students whose summer internship/practicum course causes them to exceed the maximum hours allowed will be charged the regular overload rate per hour for each hour beyond the limit. This rate is \$442 per CREDIT HOUR for 2022-2023.

All Mayterm students (regardless of whether or not they are receiving the Mayterm with no additional tuition) are required to remain in and pay for the same type of university housing that they were using during their full-time semester (s). Exceptions to this requirement include students from the local areas (within 25 miles), Community Living Option (CLO) students who choose to live in university housing during May, and those on a trip for the entire Mayterm. Costs associated with trips vary and some may charge additionally for transportation, lodging, and food. The board plan used for the previous semester (s) will be charged for Mayterm unless the student opts for a greater number of meals or if a particular plan is required for the course (as is the case for certain trips).

Important notes

Honors Program Exception: Students in Science Honors will not be charged for up to 2 hours of extra tuition for the Science Honors course in Mayterm.

Students who do not demonstrate the ability to satisfy the financial or academic requirements for Mayterm may be denied attendance for the term.

This policy supersedes all previous policies of the university related to free Mayterm tuition.