

# SUMMER 2024

## Mayterm/Summer 1/Summer 2

Select Mayterm and Summer courses online through Student Self-Service!

You will be able to select Summer 2024 courses (Mayterm, Summer Session 1, Summer Session 2) **online** starting at **7 am, Monday February 12<sup>th</sup>** and ending at 11 pm, Monday March 11<sup>th</sup>.

After March 11<sup>th</sup>, send an email with your request to [RegistrarsOffice@Houghton.edu](mailto:RegistrarsOffice@Houghton.edu).

All students taking a Mayterm course requiring them to stay in campus housing will be contacted by the Housing Office by March 22<sup>nd</sup> to complete a housing and meal plan selection form.

Course selection should be completed by March 27<sup>th</sup>.

### 2024 Mayterm/Summer Session Dates

1<sup>st</sup> 2-week session: May 14 – May 24

3-week session: May 14 – May 31

4-week session: May 14 – June 7

2024 Summer Session 1: May 13 – July 5

2024 Summer Session 2: July 8 – August 30

***Note: All courses involving trips are closed.***

***Pre-approved students will be registered by the Registrar's Office.***

### **DROP/WITHDRAWAL DATES FOR MAYTERM**

The last day to add/drop a 3 or 4 credit course is the second day of classes. The last day to add/drop a 2 credit course is the first day of classes. **One day of Mayterm is equivalent to one week of the regular semester.**

### **DROP/WITHDRAWAL DATES FOR SUMMER**

The last day to drop a Summer Session 1 course is May 14<sup>th</sup>. The last day to withdraw from a Summer Session 1 course without an F is June 17<sup>th</sup>. The last day to drop a Summer Session 2 course is July 9<sup>th</sup>. The last day to withdraw from a Summer Session 2 course without an F is August 12<sup>th</sup>.

### **ADMISSION**

New students & students not attending Houghton University for a semester may complete a [Guest Student Application](#). New students must meet the regular university entrance requirements as listed in the catalog.

### **LOAD LIMIT**

Students may take one 3-hour course **or** two 2-hour courses (one the 1<sup>st</sup> two weeks and one the 2<sup>nd</sup> two weeks) **or** one 4-hour course.

### **CLASS SCHEDULE**

**Unless scheduled otherwise, all classes will meet from 8:00 – 9:15 am and from 9:30 – 10:45 am, Monday through Friday during the Mayterm.** Unless specified otherwise, 2 credit courses will meet for the 1<sup>st</sup> two weeks of Mayterm, 3 credit courses will meet for the 1<sup>st</sup> three weeks of Mayterm, and 4 credit course will meet for the 4 weeks of Mayterm.

### **TUTORIALS**

A tutorial involves teaching a catalog-listed course to an individual at a time when that course is not regularly offered. The teacher must certify that he or she has met with the student for a minimum of seven and one-half clock hours for each credit earned. [Forms are available online](#). There is a tutorial fee of \$345 per credit hour beyond tuition.

### **TUITION**

Mayterm Session: \$250/hour

Summer Sessions 1 and 2 (Online): \$250/hour

Summer Internships (Overload): \$464/hour

### **FEES**

Art Studio Lab Fee	\$175
Forsyth Learning Commons Fee	\$175
Science Lab Fee (per lab)	\$175
CHA Riding Instructor Certification Fee	\$497

### **ROOM & MEAL PLAN**

	1 week	2 weeks	3 weeks	4 weeks
Board				
Full Access	175	350	525	700

14 Meals/Week	164	328	492	656
7 Meals/Week	92	184	276	368

Room	1 week	2 weeks	3 weeks	4 weeks
Dorm Double	185	371	556	741
Dorm Double w/out Roommate	288	577	865	1153
Dorm Triple	160	321	481	641
TH Double	210	421	631	841
TH Double w/out Roommate	292	585	877	1170
University Farm House	146	292	437	583
Teaching in Urban America	Flat Rate: \$ TBD			

# Refund Tables

## First 2 Week Mayterm

May 14-May 24

Date	Refund
5/14/2024	100.00%
5/15/2024	75.00%
5/16/2024	50.00%
5/17/2024	0.00%

Summer On-Line (Session 1)

Summer On-Line (Session 2)

## 3 Week Mayterm

May 14-May 31

Date	Refund
5/14/2024	100.00%
5/15/2024	75.00%
5/16/2024	75.00%
5/17/2024	50.00%
5/18/2024	50.00%
5/19/2024	0.00%

May 13-July 5

Date	Refund
5/13/2024	100.00%
5/14/2024	100.00%
5/15/2024	75.00%
5/16/2024	75.00%
5/17/2024	75.00%
5/18/2024	75.00%
5/19/2024	75.00%
5/20/2024	50.00%
5/21/2024	50.00%
5/22/2024	50.00%
5/23/2024	50.00%
5/24/2024	50.00%
5/25/2024	50.00%
5/26/2024	50.00%
5/27/2024	0.00%

July 8 -August 30

Date	Refund
7/8/2024	100.00%
7/9/2024	100.00%
7/10/2024	75.00%
7/11/2024	75.00%
7/12/2024	75.00%
7/13/2024	75.00%
7/14/2024	75.00%
7/15/2024	50.00%
7/16/2024	50.00%
7/17/2024	50.00%
7/18/2024	50.00%
7/19/2024	50.00%
7/20/2024	50.00%
7/21/2024	50.00%
7/22/2024	0.00%

## 4 Week Mayterm

May 14-June 7

Date	Refund
5/14/2024	100.00%
5/15/2024	75.00%
5/16/2024	75.00%
5/17/2024	75.00%
5/18/2024	50.00%
5/19/2024	50.00%
5/20/2024	50.00%
5/21/2024	0.00%

**\*\*\*To receive a 100% refund, students must drop the course by the first day of class for 2, 3, and 4 week Mayterm courses and by the second day of class for 8 week summer online modules\*\*\***

## Houghton University Mayterm Policy as of 08/31/2021

Purpose: This policy delineates the qualifications for including Mayterm or summer internship/practicum tuition within the flat rate.

Policy: Mayterm is the first session of the Summer term. It begins on the Tuesday immediately following Commencement. The academic purpose is to permit students to take additional hours of credit before commencing summer employment. In general, catalog courses are offered. Students and professors also are encouraged to work together on campus doing independent studies. Off-campus practicums, if desired, are arranged by the department chair. Travel in the U.S. and abroad is a feature of this period.

Students entering Houghton in Fall 2021 and beyond who wish to take a Mayterm course will be billed \$250/credit hour for any course they might elect to take. Exceptions include: INTS 155: Science Honors II; EDUC 240: Teaching in Urban America (when required of education and music education majors); and pre-approved summer internships. Students participating in these specific courses will not be charged additional tuition in May as long as the Mayterm hours do not exceed the 36 credit hour allowance for the academic year. Students in Science Honors, EDUC 240, and pre-approved summer internships should work with their advisors to reserve enough credits during the preceding fall and spring semesters so that they can include the Mayterm credits within the 36 allotted credits for the year.

\*Students who entered Houghton **prior to Fall 2021** are grandfathered into the university's prior policy where, in certain circumstances, the flat tuition rate can be applied to no more than four combined hours of Mayterm and summer internship/practicum credit.\*

Students whose summer internship/practicum courses, that are not pre-approved, and cause them to exceed the maximum hours allowed will be charged the regular overload rate per hour for each hour beyond the limit. This rate is \$464 per CREDIT HOUR for 2023-2024.

All Mayterm students (regardless of whether or not they are receiving the Mayterm with no additional tuition) are required to remain in and pay for the same type of university housing that they were using during their full-time semester (s). Exceptions to this requirement include students from the local areas (within 25 miles), Community Living Option (CLO) students who choose to live in university housing during May, and those on a trip for the entire Mayterm. Costs associated with trips vary and some may charge additionally for transportation, lodging, and food. The board plan used for the previous semester (s) will be charged for Mayterm unless the student opts for a greater number of meals or if a particular plan is required for the course (as is the case for certain trips).

### Important notes

Honors Program Exception: Students in Science Honors will not be charged for up to 2 hours of extra tuition for the Science Honors course in Mayterm.

Students who do not demonstrate the ability to satisfy the financial or academic requirements for Mayterm may be denied attendance for the term.

This policy supersedes all previous policies of the university related to free Mayterm tuition.